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	POLICY 0 - INFECTION CONTROL			

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1. PURPOSE

It is the aim of FossoPLAY Outdoor Nursery Service to ensure the risk of infection to children & young people, staff, volunteers, students and parents/carers is minimal and mitigation is in place. As FossoPLAY provide an outdoor setting this poses different infection control consideration from that of an indoor setting. this policy takes this into consideration.

2. SCOPE

This policy applies to all staff and volunteers, including students, children & young people, parents/carers and visitors to the service.

3. RESPONSIBILITIES

1. **Owner** is responsible for the following (a) Ensuring that management and all staff are aware of, have access to, and adhere to this procedure. Providing support and resources to enable the development of this procedure. (c) Providing adequate suitable resources and training to enable staff to follow this procedure
2. **Nursery Manager** is responsible for the following: (a) Ensuring Play Practitioners are aware of this procedure and have adequate and appropriate resources, support and training to enable them to facilitate the infection control procedure. (b) Ensuring this procedure is applied across the nursery setting. (c) Ensuring Play Practitioners are aware of the service's procedure and adhere to it. (d) Ensuring process for infection control is developed and put in place, in line with this procedure. (e) Completing the necessary risk assessments and signing off risk assessments in conjunction with the owner.
3. **Play Practitioners** have responsibility for the following: (a) Adhering to the local procedure (b) Assisting the Nursery Manager in assessing risks, developing risk assessments and completing service specific records to support this policy. (c) Using all resources provided to maintain a safe environment.

4. GUIDELINES

Infection control means staff being responsible for monitoring cleanliness, including food hygiene, creating health & safety awareness opportunities, providing in –house training and identifying and minimising risk in the setting.

5. PROCEDURES

- All staff have read the infection control policy.
- All staff have signed the 'I have read the infection control policy and procedure' form.
- The carrying out of robust Risk Assessments.
- Completing the appropriate documentation in the event of an infection.
- Notifying the appropriate agencies in the event of an outbreak of infection.
- Conducting an investigation of any outbreak of infection, or passing information on to the appropriate agencies to enable an investigation to take place.
- FossoPLAY will access competent advice on health and safety matters through contact with Environmental Health Services, the Perth and Kinross Council, Scottish Care Inspectorate and the Health & Safety Executive
- All staff undertake training as per section 8: 'TRAINING'
- Antibacterial liquid soaps are used in the setting
- Colour coded disposable cloths are used in the setting
- Disposable gloves and aprons are used when handling food
- Disposable gloves and aprons are used when attending to first aid incidents
- Food is stored as per Food Hygiene training guidelines
- All food is labelled: Dated when opened and dated when to be discarded
- Carry out regular awareness raising activities to highlight the need for cleanliness
- Carry out regular monitoring through daily checklists, risk assessments and visual checks to ensure risk is being minimised
- Maintain a high level of personal hygiene
- Wash hands before snacks and after going to the toilet (see "Hand washing guidance" in Section 6: References)
- Wash hands after attending to first aid incidents (see "Hand washing guidance" in Section 6: References)
- Report any concerns regarding cleanliness or hygiene to the Nursery Manager

Detailed procedural guidance relating to; toileting, hand washing and changing are available in Appendix 1.

6. REFERENCES

Risk Assessment: Each out of school service will have developed site specific, child specific and play activity/ opportunity risk assessments to control or eliminate risks to the staff and service users within the setting.

SBAR Hand washing guidance 2018

7. OPERATIONAL PROCEDURE

Each out of school care service will have a copy of the policies and procedures on site, which must be accessible to all service users. The policies will be reviewed annually or when a change to guidelines and or legislation occurs.

8. TRAINING

- 8.1 All permanent staff must attend Health & Safety Training
- 8.2 All permanent staff must attend Risk Assessment Training
- 8.3 All permanent staff must attend First Aid Training
- 8.4 All permanent staff must attend Food Hygiene Training
- 8.5 All permanent staff must undertake FossoPLAYs' continued learning sessions regarding infection control in the outdoors.
- 8.6 It is recommended that all casual staff that are expected to work in the nursery setting are given training on Health & Safety.
- 8.7 It is recommended that all casual staff that are expected to work in the nursery setting are given training on Risk Assessments.
- 8.8 It is recommended that all casual staff that are expected to work in the nursery setting are given training on First Aid.
- 8.9 It is recommended that all casual staff that are expected to work in the nursery setting are given training on Food Hygiene.
- 8.10 It is recommended that all casual staff undertake FossoPLAYs' continued professional learning sessions regarding infection control in the outdoors.
- 8.11 All casual staff that are expected to work in the nursery setting are given training on Child Protection.

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